



# PRIMROSE

## REAL ESTATE

### ANCILLARY SERVICES

If you are buying a property in Spain and are not Spanish, you will find the language and the procedures different and in many instances difficult. Apart from the buying/selling process there are many matters which need taking care of. You can do these yourself, or get a friend or your lawyer to assist, but can resolve these matters speedily and efficiently.

We at Primrose will ensure that your dream is turned into your home.

We charge the following fixed rates:

SERVICE	REQUIREMENT	CHARGE
NIE	You will require a NIE number for everything in Spain, from opening a bank account to getting a mobile phone, to purchasing a property, etc	100€/number
BANK ACCOUNT	You will need a Spanish bank account, like an NIE number, for everything in Spain as utility companies work on a Direct Debit approach	40€
UTILITIES	Dealing with the utility providers is difficult and lengthy. We will speak to them on your behalf and charge on a per inquiry basis.	50€/enquiry
NAME CHANGE	Apart from general queries, you will have to change names of ownership of all the service providers, ie water, electric, ADSL, telephone for example	75€/utility
FIRST APPLICATION	Applying for contracts for all the utilities and setting up payment procedures for first time, new build only.	100€/utility
IBI / BASURA / COUNCIL RELATED	Obtaining payment documents, inclusive of setting up direct payments and queries.	50€/query
CAR	Setting up payment procedures for the annual car tax payments (Spanish plated)	50€
CAR TRANSFERS	Advising and setting up appointments for transferring car registrations onto Spanish plates, or name change if buying local car. This excludes services of a Gestoria.	50€
LAND REGISTRY	Obtaining Nota Simple	50€
<p><b>We can offer these above services as individual services but we also offer the 'whole package' consisting of all the aftersales services which include; opening of a Spanish bank account, change of ownership for all existing contracted utilities of the property (electricity, water, phone, ADSL, gas, alarm system), change of ownership of the IBI + Basura payments plus direct debit set up.</b></p> <p><b>This service is valid for up to 2 months after the purchase date and we charge a one off payment of 400€ for this.</b></p>		
<p><i>Please note that the above prices do not include IVA (VAT)</i></p>		

The above lists the usual actions where our experience can be of benefit to you. However, we are always here to help and advise our clients, and if there is anything else that you require, please contact us. We do unfortunately have to charge due to the time consuming nature of doing most things official in Spain.